

NZMAA Policy for Grant Applications and Administration Claims

The NZMAA council grants money to SIGs for a number of reasons. These categories are:

- **Administration Claim:** The NZMAA allows SIG's to claim a reimbursement of up to \$300 in each financial year on costs that have been incurred by the SIG to meet their administration requirements.
- **International Travel:** The NZMAA may approve grants of up to \$1000 per person, per year traveling as part of an NZMAA Council approved team to an International Championship or Trans Tasman event. Or Council approved Members attending Non- Competition International events. **Applications must be made before travel commences.**
- **Capital Items:** The NZMAA may approve grants of up to \$1000 per item, one item per year. **Applications must be made before purchase as funds will not be granted retrospectively.**
- **New Zealand Based Events:** The NZMAA may approve grants for Special Events hosted by SIG's that either; promote, develop, or support Aeromodelling in New Zealand. **Applications must be made well in advance of the intended event.**

Applications will only be considered from Special Interest Groups appointed by the NZMAA Council in accordance with the NZMAA constitution.

Applications should be completed of the provided forms available in the SIG Manual and from the Competition Manager.

At no stage will the Council make an allocation from the account that results in the balance falling below \$5000. Such a reserve is necessary to underwrite the Nationals each year.

The Council, at its discretion, may award a lesser amount than that sought by the SIG.

Applications will be considered at the next scheduled NZMAA Council meeting provided they have been received at least 2 weeks before the date of that meeting. Special requests may be considered on an emergency basis by email, should this be essential.

Further details and conditions can be found on the application forms provided for each category.

The funds are limited, and so preference will be given to applications which are timely, complete, and to those, where the SIG is intending, if able, to contribute towards costs.

SIG's should provide forward notification to the NZMAA Council signaling their intention to apply for funds at the earliest possible convenience.

Refs :

1. Application Form for SIG Administration Claim (Appendix SIG Manual)
2. Application Form for SIG International Travel Grants (Appendix SIG Manual)
3. Application Form for SIG Grants for Capital Items (Appendix SIG Manual)
4. Application Form for SIG Grants for New Zealand Based Events (Appendix SIG Manual)